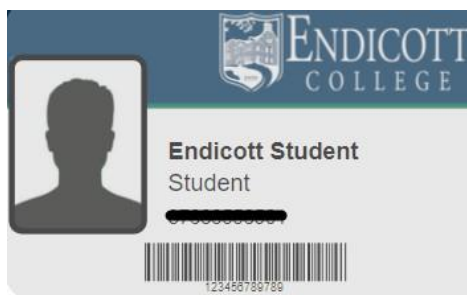


# MFA instructions for The Gull Card Portal



## Adding security to your account using Two Factor Authentication!

1. Download the Okta Verify App through the Apple Store or Google Play on your phone



*On a web browser:*

2. Set up Okta Verify for Two Factor Authentication

- Go to: <https://endicott.okta.com>
- Enter your Endicott Email - *Click Next*
- Enter your Endicott Password - *Click Next*
- Choose **Set up** Okta Verify and you'll get a QR Code  
(Directions if needed  )



*On your phone:*

- Open Okta Verify
- Add Account
- Choose Organization
- Scan QR Code

*If you don't already have the eAccounts app:*

3. Download the Transact eAccounts App through the Apple Store or Google Play



4. Open eAccounts app

- *First time login* - Find Endicott College as your institution
- Sign in via Okta Verify



Need help? Visit the helpdesk in the Cyber Café!

A screenshot of the Endicott College Sign In page. At the top is the Endicott College logo. Below it is a "Sign In" section with a button that says "Sign in with Okta FastPass". Below that is an "OR" separator. Then there is a "Username" field with the text "Test@endicott.edu" entered. Below the field is a checkbox labeled "Keep me signed in". At the bottom is a green "Next" button.