



THE CAREER CENTER AT ENDICOTT COLLEGE PROVIDES SERVICES AND RESOURCES THAT SUPPORT EMPLOYERS THROUGHOUT THE STAFFING PROCESS AND ASSISTS IN THE SEARCH FOR QUALIFIED CANDIDATES. ENDICOTT COLLEGE STUDENTS AND GRADUATES ARE PREPARED TO ENTER THE PROFESSIONAL WORLD THROUGH A UNIQUE COMBINATION OF ACADEMIC AND INTERNSHIP TRAINING.

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*Partners in Success:*  
AN EMPLOYER'S GUIDE TO  
RECRUITING AT ENDICOTT COLLEGE

## BACCALAUREATE PROGRAMS OF STUDY

### Accounting

### Athletic Training

### Biology and Biotechnology

*Environmental Science, Pre-Professional*

### Business Administration

*Entrepreneurial Studies, Finance,  
International Business, Management, Marketing*

### Communication

*Digital Film Making, Digital Journalism,  
Marketing Communication, Media Studies*

### Computer Science

*Interactive Computing Technologies*

### Criminal Justice

### Education

*Liberal Studies Teacher Licensure/  
Early Childhood Education  
Liberal Studies Teacher Licensure/  
Elementary Education*

### English

*Creative Writing, Literary Studies*

### Environmental Science

### Fine Arts

*Creative Arts Therapy, Studio Art*

### History

### Hospitality Management

*Events Management, Senior Community Management*

### Interior Design

*Sustainable Design*

### International Studies

### Internet Studies

### Liberal Studies

### Nursing

### Physical Education

*Exercise Science, Teacher Licensure*

### Political Science

### Psychology

*Criminal Justice, Human Services*

### Sport Management

### Visual Communications

*Graphic Design, Photography*

## MASTER PROGRAMS OF STUDY

### Business Administration

### Education

### Information Technology

### Interior Design

### Nursing

## JOB POSTING SERVICES

Employers may send postings for full-time, professional jobs; internships; part-time jobs; seasonal or other temporary/short-term jobs to the Career Center for posting on line as well as on a campus job board. Employers also have the option of posting their own jobs as well as viewing resumes and portfolios of students and alumni on our website: [www.collegecentral.com/endingcott](http://www.collegecentral.com/endingcott). There is no cost to post jobs, and the job postings on this site are accessible by Endicott undergraduate and graduate students, as well as alumni.

## JOB FAIRS

The Career Center and Internship Program sponsor an Internship and Job Fair in the spring semester. This event is open to all students and focuses on graduating seniors who are seeking full-time career opportunities, as well as juniors who are seeking full-time, semester internships for the upcoming fall semester. In addition, the Career Center hosts a Part-Time Job Fair each September and invites employers who wish to hire students for part-time or seasonal jobs during the school year. Endicott also participates in the Massachusetts Educational Recruiting Consortium (MERC) Job Fair, which is hosted annually in Boston and features representatives from a large number of school districts throughout the United States who are recruiting for positions in education field.

## ADDITIONAL RECRUITING OPPORTUNITIES

In addition to participating in Job Fairs and posting jobs for students and alumni, employers can participate in other recruiting efforts. Informational tables may be arranged in appropriate locations on campus. Employers may choose to collect applications, discuss employment opportunities, and schedule interviews. The Career Center organizes appropriate publicity in advance of the organization's presence on campus. Employers may reserve an interview room to conduct on-campus interviews and small group orientations. Other opportunities may include career workshops or presentations to students, participation in career panels, or referral to appropriate faculty for classroom presentations.

## INTERNSHIPS

Endicott has a unique curriculum that requires multiple, credit-bearing experiential learning, including internships, in every program of study. Students complete 120-hour internships during our winter-term, full-time in the month of January, at the freshman and sophomore level. A full-time semester-long internship is completed during the fall semester of senior year or the spring semester of junior year.

Students are available to intern with organizations that relate to their field of study and actively seek internships with professionals who are willing to be a mentor and who are willing to share their expertise. Supervisors typically find that Endicott interns are well prepared for their internship and are eager to contribute and learn. Students consistently receive job offers from their internship at a very high rate. Approximately 42% of fall semester-long interns receive a job offer from their internship sites and 43% of winter-term interns receive a job offer (based on the last four years of student reported data). Students also appreciate the opportunity to establish professional contacts and associations that will benefit them throughout their careers.

For more information on Endicott's Internship Program, please contact the Internship Office at 978-232-2330.

## ENDICOTT IS A PIONEER IN REQUIRING COMPREHENSIVE EXPERIENTIAL LEARNING, INCLUDING INTERNSHIPS, IN EVERY PROGRAM OF STUDY

*Recent surveys of our students indicate:*

- 93% of students strongly agreed or agreed that their internship helped them develop skills related to their anticipated profession
- 89% of May 2009 graduates who were employed full-time at the time of the survey report that their position was related to their academic program of study
- 30% of May 2009 graduates employed reported that their full-time position was at a former internship site or found through an internship site contact. Internships were the leading source of post-graduation employment.