**Disability Services** complies with the mandates of Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act (ADA) of 1990 Title II; and the ADA Amendments Act of 2008 (ADAAA), which prohibit discrimination against individuals with disabilities. Endicott seeks to provide a supportive environment for students, faculty, and staff, and is committed to providing equal access to educational programs and services to "otherwise qualified" individuals with a disability.

Endicott College, through the Center for Teaching and Learning seeks, to provide reasonable accommodations to qualified individuals as stated by law. The accommodations provide qualified individuals with an equal opportunity to obtain the same benefit or privileges as those available to a similarly situated individual without a disability. The law does not require institutions to waive specific courses or academic requirements considered essential to a particular program or degree if to do so would fundamentally alter the nature of the program or the degree.

Students requesting accommodation must self-identify and provide appropriate documentation of their disability. Eligibility for reasonable and appropriate accommodations will be determined on an individual basis.

## Examples of Accommodations Offered

- Extended timed testing
- Note takers
- Special living arrangements
- Special parking

## Responsibilities of Students:

**In order to receive reasonable accommodations, students must complete the following steps:**

1. Submit to the Disabilities Coordinator a written request for accommodations prior to the beginning of the semester to ensure that a response can be made in a timely manner.
2. Provide to the Coordinator appropriate recent medical, psychological, psycho-educational, or neuropsychological documentation that substantiate the accommodation request.
3. Meet the time lines and procedural requirements established by the Center for Teaching and Learning.

## The Center for Teaching and Learning

located in the Diane M. Halle Library, provides a wide range of services to all students seeking a successful academic experience. Students are encouraged to participate actively in their learning through an understanding of the skills, strategies, and techniques needed to achieve their academic goals. Various programs that focus on content instruction and study skills are offered on an individualized or group basis.

## Examples of College-Wide Services Available

- Counseling Center
- Dietary Services
- Student Support Program
- Tutoring Services
- Writing Center

## ADA Committee

The ADA Coordinator serves as chair of the college-wide ADA Committee, which meets monthly to (1) review and recommend policies and services to the college community; (2) review requests for accommodations and appeals for students, faculty, and staff; (3) organize training sessions as needed for students, faculty, and staff on ADA issues; and (4) act as a liaison to the College community regarding ADA issues.

## Location

The Center for Teaching and Learning
Endicott College
Library 201
376 Hale Street
Beverly, MA 01915

## Hours

Monday through Friday
8:00 am – 5:00 pm

## Questions?

978-232-2290 (phone)
978-232-2150 (fax)

Visit us on the web at
**www.endicott.edu/academicresources**

*Endicott College is an affirmative action/equal opportunity employer and is committed to the principles of equal employment and complies with all federal, state, and local laws and regulations advancing equal employment. The College's objective is to employ individuals qualified and/or trainable for open positions by virtue of job-related education, training, experience, and qualifications without regard to sex, race, religion, color, age, physical disability, sexual orientation, national or ethnic origin or citizenship, veteran status, genetic information, pregnancy, or any other status protected by law.*

*Endicott is accredited by the New England Association of Schools and Colleges.*

# Endicott College

376 Hale Street • Beverly, MA 01915

The Center for
**Teaching and Learning**

# Disability Services